



Please ask for Joel Hammond-Gant  
Direct Line: 01246 34 5273  
Email [committee.services@chesterfield.gov.uk](mailto:committee.services@chesterfield.gov.uk)

The Chair and Members of Enterprise  
and Wellbeing Scrutiny Committee

2 October 2017

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 10 OCTOBER 2017 at 4.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
  2. Apologies for Absence
  3. Cabinet Member for Homes and Customers
    - Housing Revenue Account Business Plan
- 4:05pm to 4:40pm
4. Scrutiny Project Groups
    - Play Strategy
    - Leisure, Sport and Cultural Activities
    - Development of the site of the old Queen's Park Sports Centre

Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield S40 1LP

Telephone: 01246 345 345, Text: 07960 910 264, Email: [info@chesterfield.gov.uk](mailto:info@chesterfield.gov.uk)

[www.chesterfield.gov.uk](http://www.chesterfield.gov.uk)

4:45pm to 5:00pm

5. Work Programme (Pages 3 - 6)

5:00pm to 5:05pm

6. Monitoring Schedule (Pages 7 - 10)

5:05pm to 5:10pm

7. Corporate Working Groups

5:10pm to 5:15pm

8. Forward Plan (Pages 11 - 12)

5:15pm to 5:20pm

9. Minutes (Pages 13 - 18)

5:20pm to 5:25pm

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Randy', with a stylized flourish at the end.

Local Government and Regulatory Law Manager and Monitoring Officer

## CHESTERFIELD BOROUGH COUNCIL

### WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE ON 10 OCTOBER 2017

	<b>Scrutiny Committee Date:</b>	<b>Business Item :</b>	<b>Status :</b>	<b>Raised by :</b>	<b>Cabinet Member Responsibility</b>
1	03.10.17	Housing Revenue Account Business Plan	Report on HRA Business Plan received 06.12.16. Included recommendations from Steering group that were to be made to Cabinet. Agreed that further progress reports be brought as and when required by E&WSC.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Homes and Customers</i>
2	12.12.17	Homelessness	Members will be receiving training on the services that the council provides regarding homelessness on 17 <sup>th</sup> and 31 <sup>st</sup> October. This will inform as to whether the committee wants/needs additional information being presented to the committee.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Homes and Customers</i>
3	12.12.17	Maintenance and costs of the Council's sports areas: <ul style="list-style-type: none"> <li>• Cricket pitches</li> <li>• Bowling greens</li> </ul>	Discussed at pre-agenda on 3.7.17. Cabinet Member recommended discussing the item late September.	<i>Scrutiny Chair and Vice-Chair</i>	<i>Health and Wellbeing</i>
4	13.02.18	Housing Allocations Policy	Agreed to include on the Scrutiny Work Programme at the Action Planning session	<i>Scrutiny Work Programme</i>	<i>Homes and Customers</i>

**CHESTERFIELD BOROUGH COUNCIL**

	<b>Scrutiny Committee Date:</b>	<b>Business Item :</b>	<b>Status :</b>	<b>Raised by :</b>	<b>Cabinet Member Responsibility</b>
			in March 2017.	<i>Action Planning – March 2017</i>	
5	13.02.18	Skills Action Plan	Report received 30.05.17 which included the draft Skills Action Plan. Requested a progress report on the implementation of the plan on 13.02.18.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Economic Growth</i>
<b><i>Scrutiny Project Groups (SPG) :</i></b>					
6	Every meeting	Play Strategy	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. SPG scope and brief approved by EW 2.8.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Homes and Customers</i>
7	Every meeting	Leisure, Sport & Cultural Activities	Nearing completion pending receipt of final contractor documentation.	<i>Enterprise and Wellbeing Scrutiny Committee</i>	<i>Homes and Customers</i>
8	Every meeting	Development of the site of the old Queen’s Park Sports Centre	The first meeting has been held and the scrutiny project report approved. The key issues to look at during the scrutiny process were discussed also. The Lead Member has met with the new contractor	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Health and Wellbeing/ Town Centres and Visitor Economy</i>

**CHESTERFIELD BOROUGH COUNCIL**

	<b>Scrutiny Committee Date:</b>	<b>Business Item :</b>	<b>Status :</b>	<b>Raised by :</b>	<b>Cabinet Member Responsibility</b>
			and Michael Rich.		
<b><i>Corporate Working Groups:</i></b>					
9	Every meeting	Housing Revenue Account Business Plan Steering Group	Progress update received 25.07.17. Cabinet report being prepared for November 2017 with recommendations from all groups. Update requested after next group meeting.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
<b><i>Items Pending Reschedule or Removal:</i></b>					
<b><i>New Business Items Proposed:</i></b>					
10	12.12.17	Procurement of the Council's Waste Contract	Originally considered as a potential subject of a Scrutiny Project Group. Due to the required timescales for the report/decision, a project group could not be carried out.  The Cabinet Member for Health and Wellbeing and Commercial Services Manager recommended the item be discussed after 14 November 2017 meeting of Cabinet.	<i>Scrutiny Chair and Vice-Chair</i>	<i>Health and Wellbeing</i>

## CHESTERFIELD BOROUGH COUNCIL

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision]* **(Next meeting date is 12.12.17).**

## SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5  & Page 7 CCO2	New Leisure Facilities (SPG) ( <i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i> ) - -	<b>EW 05.06.14</b>  <b>Cabinet 23.09.14</b>	<ol style="list-style-type: none"> <li>1. Consider Community Engagement Strategy principles throughout corporate projects.</li> <li>2. Pre consultation dialogue takes place with key stakeholders.</li> <li>3. Internal communications and engagement plan be developed for projects impacting on employees.</li> </ol>	6 month progress report	CCO agreed 24.11.15 to monitor corporate progress following next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next CCO2 - corporate progress report TBA. Next EW5 leisure progress report TBA.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1	<b>Statutory Crime &amp; Disorder Scrutiny Ctte</b>			6 monthly meetings		Next 6 monthly meeting due 21.03.17
Page 8	“ “	<b>29/09/11</b> (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	“ “	<b>08.01.15</b> (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the review and the cost benefit analysis.	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15.  Progress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its views in the final executive decision.	Date for next progress monitoring report TBC.

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).

\* Note recommendation wording may be abridged.





This page is intentionally left blank

# Agenda Item 8

To access the most recent version of the Forward Plan, please click on the link below:

<https://chesterfieldintranet.moderngov.co.uk/mgListPlans.aspx?RPId=134&RD=0&bcr=1>

This page is intentionally left blank

## ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

Tuesday, 25th July, 2017

Present:-

Councillor Sarvent (Chair)

Councillors   Caulfield  
                  Dyke  
                  Derbyshire

Councillors                   Callan  
                                      Catt +  
                                      Simmons ++

Charlotte Kearsey, Democratic and Scrutiny Officer  
Rachel Lenthall, Senior Democratic and Scrutiny Officer  
John Ramsey, Principal Green Space Strategy Officer +++

+ Attended for Minute No. 11  
++ Attended for Minute No. 12  
+++ Attended for Minute No. 11 and 12

**9     DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS  
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

**10    APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors V Diouf and Perkins.

**11    CABINET MEMBER FOR HEALTH AND WELLBEING - GREEN  
SPACES**

The Assistant Cabinet Member, Councillor Ray Catt, and the Principal Green Space Strategy Officer attended to provide members with an update on the recent entry to the East Midlands in Bloom competition. The results of the regional competition would be announced on 13<sup>th</sup> September and there would be a ceremony on 25<sup>th</sup> September at Ringwood Hall to announce the winners of the Chesterfield in Bloom (CIB) competition.

The Principal Green Space Strategy Officer gave Members an overview of the East Midlands in Bloom competition which included details of the Council's submission. The judges' visit, which took place on 7<sup>th</sup> July, started with a 15 minute presentation by the council's officers and CIB committee. A CIB portfolio was also produced to capture anything that was not seen on the day such as school gardens.

One area assessed by the judges was community participation and this category carried a significant weighting. Judges were interested in bulb planting, press releases, the use of social media, campaigns to promote CIB and how participation in projects was encouraged. To increase community participation the CIB committee had made school visits to encourage more involvement with the competition and arranged litter picks with volunteers; the portfolio document detailed the different groups that the committee had been working with.

The Principal Green Space Strategy Officer showed Members a video of a project funded by Marks and Spencer's to create a new garden area in Holme Hall to support community cohesion. Work to create the garden had been undertaken by employees from Marks and Spencer's, Chesterfield Borough Council, local school children and the community group, Holme Hall Unite. This presented an example of how small spaces could be used to create community garden areas with collaboration between community groups, schools and the council.

Initiatives used in Belper, which had been identified as the property hotspot of the year, were being examined to understand how they had improved the economic prosperity of the town and made it a more attractive area to live and work.

CIB were undergoing talks with Brimington Parish Council and Staveley Town Council to find ways of working together on projects. Discussions were also taking place with the Housing department to explore the possibility of having a category specific for council tenants. Members commented that Chesterfield Royal Hospital was having issues with cigarette ends outside the hospital doors and there was an enthusiasm to work with the community to create a garden area.

Members had concerns with how the judges' visits were carried out and noted that members of the community groups were not introduced to the judges. The Assistant Cabinet Member responded that the CIB committee were given the opportunity to guide the judges as they had been the

driving force behind the submission and had been briefed on the role. The Principal Green Space Strategy Officer added that they wanted to move away from it being predominantly council led however he would consider the members suggestions regarding introductions.

The Assistant Cabinet Member advised members that he had been given CIB as a special project under his Cabinet role and he had also been involved in CIB for several years. The first priority was to ensure that there was still a submission by Chesterfield for East Midlands in Bloom next year; however more community involvement was needed. It was noted that CIB could work with the council to improve the aesthetic of the town and help promote it as a tourist destination. He added that the achievements in the East Midlands in Bloom competition needed to be more visible and used as a tool for promotion.

Members discussed some of the opportunities that were coming up which could help to support the vision of CIB. Brimington Parish Council had organised its first open garden competition which would take place on Saturday 19<sup>th</sup> August with 12 gardens involved. Members also noted that the community litter picks in Barrow Hill had received good support from the local community. The Principal Green Space Strategy Officer replied that more connections were needed with tenancy participation officers as they were aware of what was needed in the neighbourhoods. New categories for CIB were being developed and the Principal Green Space Strategy Officer would send out more information to members when it was available. A re-brand of the name "Chesterfield in Bloom" was also been considered.

Members thanked the Assistant Cabinet Member and the Principal Green Space Strategy Officer for providing the update and answering their questions.

#### **RESOLVED –**

1. That the update be noted.
2. That the Committee be notified of the results of Chesterfield's submission to the East Midlands in Bloom competition.

## **12 SCRUTINY PROJECT GROUPS**

### *Play Strategy*

The Principal Green Space Strategy Officer attended to update members on the progress made to develop a new Play Strategy. A draft of the strategy had been completed and comments had been received from some officers. A public consultation had been prepared which would be accompanied by a summary of the recommendations from the strategy that the public could express a view on. There had been meetings between the Commercial Services Manager, Cabinet Member for Health and Wellbeing and the Lead Member for the Scrutiny Project Group to shape what the play provision offer could be going forward.

The strategy would be looked at over 10 years in total but would be split into 0-5 years and then reviewed again for 6-10 years. There were 78 play spaces in the borough which varied in the quality and value of play; consideration would be given to the play spaces with low value to decide what actions would be taken with them. A ward by ward breakdown of the values of play spaces was being carried out and it was expected that Members would see the proposals in September/October with the consultation following in October.

Members asked if money from the Community Infrastructure Levy (CIL) was used for play spaces. The Principal Green Space Strategy Officer replied that play areas are on the list for receiving CIL money however it was yet to be determined how the money will be divided up. Some play areas in new developments were not being adopted by the council and the developer remained responsibly for putting management in place.

#### *Development of the old Queen's Park Sports Centre*

The Lead Member of the Scrutiny Project Group reviewing the development of the old Queen's Park Sports Centre presented members with the project start report to allow the group to begin work. The Lead Member noted that the scope had been extended to include the design and build of the agreed option.

#### **RESOLVED –**

1. That the update on the development of the Play Strategy be noted.
2. That the project start report for the scrutiny project group on the development of the old Queen's Park Sports Centre be approved.



**13 WORK PROGRAMME**

The Work Programme was considered. The Chair noted that the maintenance and cost of the council owned sports pitches had been discussed at the pre-agenda meeting and it was proposed to add this item to the work programme for the next meeting.

**RESOLVED –**

1. That the Work Programme be approved.
2. That a report on the maintenance and cost of the Council owned sports pitches be brought to the next meeting of the Committee.

**14 MONITORING SCHEDULE**

The Monitoring Schedule was considered.

**RESOLVED –**

That the Monitoring Schedule be approved.

**15 CORPORATE WORKING GROUPS***HRA Business Plan Steering Group*

The Chair informed members that the Housing Manager would submit a report to Cabinet in September with the recommendations from all the groups that had been taking place.

**RESOLVED –**

That the update be noted.

**16 FORWARD PLAN**

The Forward Plan was considered.

**RESOVLED –**

That the Forward Plan be noted.

17 **MINUTES**

The Minutes of the meeting of the Committee held on 30 May, 2017 were presented.

**RESOLVED –**

That the Minutes be accepted as a correct record and be signed by the Chair.